

NOVEMBER 23, 2015 WHEATLAND TOWN BOARD MEETING

Meeting was called to order by Chairman William Glembocki at 6:30 p.m. on Monday, November 23, 2015 at the Town Hall in New Munster and opened with the *Pledge of Allegiance*. Town Board members present: Supervisor Andrew Lois and Kelly Wilson. Others present: Clerk Sheila Siegler, Treasurer Deborah Vos, and *Westosha Report* reporter Jason Arndt.

Notices were posted in six public areas and the Town website. The *Kenosha News* and *Westosha Report* were notified. Individuals who have requested meeting notices by e-mail were also sent agendas as required by state law.

Minutes of the November 2, 2015 Town Board Meeting, Budget Hearing, Special Town Meeting of Electors, and Town Board meeting were motioned for approval by Kelly Wilson and second by Andrew Lois. Motion carried.

Fire Dept. Report - none

Public Safety Report - none

Public Comments - none

Ordinance No. 2015-005- amendment to dispense with resolution to set board of review hours

A. Waive second reading of ordinance

B. Approve ordinance

William Glembocki moved to waive the second reading of Ordinance No. 2015-005. Kelly Wilson seconded. Motion carried.

Kelly Wilson moved to approve Ordinance No. 2015-005. Andrew Lois seconded. Clerk noted the ordinance dispenses with the requirement for a separate resolution to set the board of review hours but changes nothing else. This was missed when we amended the Board of Review ordinance this past summer. Motion carried.

Alcoholic beverage operator license: Jennifer Marie Hanson, Burlington - River Valley Ranch, Heather Boeckenstedt and Brian Boeckenstedt, Burlington - Bella Vita (Marino's Country Aire)

William Glembocki moved approval of the operator licenses for Jennifer Marie Hanson, Heather Boeckenstedt, and Brian Boeckenstedt. Andrew Lois seconded. Background check and alcohol server certification requirements have been met. Motion carried.

Discuss retention schedule for town records - Clerk explained there are many records currently kept that could be discarded. We do not have an approved retention schedule. This gives a guideline for what records are expected to be available. Copies of a couple of schedules were given to the board. The intent is to create one for the Town. Kelly Wilson suggested all records be scanned and there be no paper copies kept. Clerk said this can be considered but the first item would be to approve a list and then go thru the files and discard because that will reduce the volume. Board looked over the list of items that are required to be kept indefinitely, kept for seven years, kept for other lengths of time. Kelly Wilson suggested the Clerk try to get a template to follow. Clerk will try to get an Excel spreadsheet. The board will revisit this when something is available to tailor to our needs.

Constable Santelli arrived and said he and the fire chief were at a possible gas leak investigation in the 7900 block of C.T.H. "P." He has nothing to report. He did have the snow tires installed on the squad. They will last a second year and Slades Corners Auto stored them for the town.

He brought up the 35 mph sign installation between 65th St. and the first driveway at Wheatland Center School. Chairman said he did speak to the county highway director about this.

Change regular December 14 meeting to December 7 - Chairman moved to keep the meeting on December 14. Kelly Wilson seconded. The plan commission will now be meeting on December 14 providing all documents are complete for the proposed "The Hills of Lilly Lake" subdivision. Motion carried.

Reports - Correspondence - Announcements

A. Road report – Chairman reported the pipe to alleviate flooding on the 76th St. located between the dead end and 332nd Ave. was installed by direct boring. The additional structure planned for the east side of the dead end was unnecessary. Chairman said the town would receive credit on the billing from Custom Sprinklers (Steve Bies). There is restoration and maintenance of the existing structure on 76th St. to be done before the job is complete but the pipe is thru and water is now directed to the ditch on the east side of the dead end.

B. Treasurer's report - Treasurer Deborah Vos reported an October 31, 2015 net worth of \$873,379.87. Andrew Lois moved to approve the detailed printed report. Kelly Wilson second. Carried.

C. Other reports & correspondence - Chairman reported he has discussed extending the current loan at BMO Harris with a bank representative. It sound possible to bump the loan back up to the original \$750,000 and still keep the 2.5% interest rated. The bank representative said the estimated closing costs could be \$4,000 - 5,000. The board agreed the chairman should proceed.

Clerk reported the drainage line put thru the ball field cut an underground electric line. The lights work and the location of the line seems to indicate it is the old line which was replaced by line in conduit for the ball field lighting. The old line had remained in the ground. The line will be checked before covering with soil.

Clerk's Report	Item
Battery Recycling	Battery Giant will collect used batteries for recycling. Gave us a couple of green buckets. Jack has one at the transfer station. Need to advertise this. No cost to town.
Halloween complaints	Plenty of phone calls. Most inquiring because they missed it because it was early this year. Next year Sunday before is Oct. 30. Some that it should be on Halloween.
Election Inspectors	Next meeting to appoint for 2015-2016 cycle
Bella Vita	Marino' Country Aire changing license to Bella Vita (Heather Boeckenstedt)
Posting notices, etc.	11/12/2015 - Law now allows legal postings to be one location and posting on town web page. (Previously had to post in 3 places but I've been posting in six.) Do we want to change? Board agreed to consider at next meeting.
Special Town Meeting to exceed hwy expenditures	11/12/2015 - WI Act 105 removed the limit on spending for town road maintenance. Will no longer need elector approval.
Change transfer station light to LED?	Winter season light is on a lot. Hard to judge how much light uses and compactor uses but highest month to lowest month of electrical cost is \$60 difference so I'd say that was all light cost unless compactor uses more electricity in cold weather. Randy quoted \$700 for light & labor.
House number signs	Ordered a batch (38) but Lange changed sign sizes. New ones will be 20x9 instead of 16x8. But all else is same. \$19.58 cost plus post cost, shipping & installation. Was \$30 on tax bill for first ones.
IOH	Implements of Husbandry - we took Option F (default option). If we want to change would have to pass an ordinance by November 30.
Charge back R.E. tax	11/16/2015 - informed by DOR our application for chargeback of tax approved. We refunded \$4,324.92. \$3,878.37 will be returned. Rest is Wheatland share to fund.
DNR licensing	New hardware is being furnished by DNR and we may need to make some accommodation for the consumer side of the touch screen monitor. Also we will no longer be able to do first time registrations for boats, ATV's or snowmobiles. They will have to be done by DNR.

3% cable franchise fee	TDS paid their first franchise fee of \$119.80 for cable service they are now furnishing.
Workshop for Local Land Use Officials	UW Extension workshop at Whitewater University Technology Park on January 27, 2016, 6 - 8:30 p.m. Cost is \$15 each. For town officials and plan commissioners.
Jankowski Hwy 83 land that was proposed for sub.	Saw a FOR SALE sign on the property and outline of street and lots. FYI - this has to begin at square 1. He lost all rights from the approved Preliminary Plat because of the time lapse. It never received Final Plat approval. He was informed of that at the time. Has anyone had conversation with him regarding this lately? Don't know if it is the entire property he is trying to sell and stating the possibilities of what could be there. Chairman will check on this but no one has spoken to him.

Supervisor Lois questioned the weed cutting special charge amount approved at the last meeting. Clerk gave him a copy of the list showing property owner and amount. Amount varies with the lot size.

D. Announcements -

- November 26 & 27 - Town Office is closed for Thanksgiving holiday

Financial matters:

- A. Purchase approval - none
- B. Other financial matters - none
- C. Clawz & Pawz animal control service contract renewal - Clerk stated the monthly charge has increased \$25 to \$275 per month. Andrew Lois moved approval. Kelly Wilson second. Carried.
- D. Clerk's Report of Disbursements - October 1-31, 2015 - Kelly Wilson moved approval of the report with checks #25269 thru #25341 in the amount of \$97,019.18. William Glembocki second. Carried.

Adjournment - Kelly Wilson moved to adjourn at 8:05 p.m. Andrew Lois second. Carried.

Respectfully submitted,

Sheila M. Siegler, Town Clerk