

## SEPTEMBER 9, 2013 WHEATLAND TOWN BOARD MEETING

Meeting was called to order by Chairman William Glembocki at 6:30 p.m. on Monday, September 9, 2013 at the Town Hall in New Munster. Town Board members present – Chairman Glembocki and Supervisor Andrew Lois and Supervisor Kelly Wilson. Others present: Clerk Sheila Siegler, Brett Butler, Bill Heeg, Mary Ehr, Paul Ehr, Gerald Ehr, Emily Pavlich, and Jim Pavlich.

Notices were posted in six public areas and the town website. The *Kenosha News* and *Westosha Report* were notified. Individuals who have requested meeting notices by e-mail were also sent agendas as required by state law.

Minutes of the August 26, 2013 town board meeting were moved for approval by Andrew Lois and second by William Glembocki. Motion carried.

- **Fire Dept. Report** – Chief Denko was not able to be present. He did report the June Fire Dept. Festival net proceeds as \$28,050. Chief Denko also had stated the annual Pancake Breakfast will be held on October 13 at the Firehouse from 7 a.m. until Noon.

- **Public Comments** – none

- **Jankowski-Iselin Partnership request – amendment to Hillside Heights Estates Covenants**

Changes to the covenants require town board approval. This is the fourth amendment and states members of the board of directors shall not be entitled to compensation for services as such members, and any member who is delinquent in the payment of charges against the lot shall not be entitled to vote.

William Glembocki moved approval of the Fourth Amendment to Hillside Heights Estates Covenants. Andrew Lois seconded. Motion carried.

- **Resolution 2013--003 Recognition of Gerald Ehr for his Eagle Scout Project** – the project involved organizing a crew to paint the exterior of the New Munster Park Food Stand in August.

Chairman Glembocki read Resolution No. 2013-003 and congratulated Gerald Ehr for his efforts. The building looks great! Andrew Lois moved approval of Resolution No. 2013-003. Kelly Wilson seconded. Motion carried.

- **Ordinance No. 2013-003 – Amendment to Chapter 13 of the Town of Wheatland Code of Ordinances** – restricting motorized bike & motorcycle activity on the frozen waters of Lilly Lake to Saturday 10 - 2 & Sunday 10 – 4 with a requirement the bike have a muffler system.

The ordinance was read by the Clerk. Responding to a question, Chairman Glembocki said the town constable will enforce the ordinance but if he is not available, call the Kenosha Co. Sheriff's Dept. William Glembocki moved a motion to waive the second reading. Andrew Lois seconded. Motion carried.

Kelly Wilson moved to adopt Ordinance No. 2013-003. Andrew Lois seconded. Motion carried.

- **Town Hall Roof Conversion**

Chairman said four companies requested bid specifications. Only one bid was received and that was from Kerkman Bros. Const. Co., Inc., New Munster. Gary Kerkman was present to answer questions. Chairman Glembocki said a baffle to slow snow and ice slide was included in the metal roof bid. It was agreed access doors to the area above the ceilings will be as follows: the upper level will be thru the ceiling in the town office and the lower level will be thru the south end gable. This is part of the bid price of \$39,250.

Metal or asphalt shingles was discussed. Metal was chosen for durability. The price difference for this bid alternate was \$433 for a total bid of \$39,683.

Drainage options were discussed. Rather than running underground from the middle of the building thru the paved roadway, it was agreed to drop the upper level downspout into the lower level eave trough and run this down along the south side of the building into a grate in the sidewalk and then pipe out to the drainage discharge in the ditch. The east side will end on the south side of the building and discharge as it is currently. Building Inspector Popanda has done roof calculations and is satisfied the 5" eave trough will provide enough capacity. The pipe thru the cement sidewalk and paved area will need to pass his approval and be 6" cement or corrugated metal or possibly plastic if it is determined there will be enough ground cover.

The town is responsible for the zoning permit for a roof conversion and for the town building permit. Chairman requested a contingency amount in case there is an unexpected problem to prevent holding up the roof construction. Board members agreed on \$1,317 which would bring the total to \$41,000. Gary Kerkman said the ice baffles and the change in drainage system will not increase the bid. He did caution the board to remember there could be issues with the stucco when they begin pounding on the walls. Chairman said some areas are in poor condition now because water has entered thru the

coping. The new roof design will eliminate that problem. We will need to repair stucco that breaks off.

Andrew Lois moved to award the bid to Kerkman Brothers Construction Co., Inc. for the bid price of \$39,683 (alternate 2) and also to approve the cushion of \$1,317 for a contingency with the money to come from the restricted town hall building fund. Kelly Wilson seconded. Motion carried.

- **Alcoholic Beverage Operator Licenses (Bartender):** Aimee Alison Lishamer, Wadsworth, IL for *Wheatland Convenience Center*. Alcohol server class requirement and background check have been fulfilled. William Glembocki moved approval of a license for Aimee Alison Lishamer. Kelly Wilson seconded. Motion carried.

- **Reports**

A. Road report – 314<sup>th</sup> Ave./71<sup>st</sup> St. culvert repair – Chairman said a DNR permit application has been submitted for 200 L.F. of 30" culvert pipe to go thru the park to the Fox River and end with rip rap on the river side. The old tile will be abandoned and will be capped on the pipe going south on the west side of 314<sup>th</sup> Ave. The road will be paved over the excavation and will begin where the new paving ended two years ago. It would be nice to extend further but available funds will determine that.

Karcher Road/31<sup>st</sup> St. construction has begun. Construction hours will be 7 a.m. to sundown.

B. Treasurer's Report for August – next meeting

C. Building Inspector's Report – next meeting

D. Constable Report – Board reviewed copies of the 7/30/2013 to 8/19/2013 report with 56.5 hours, three citations, five vehicle warnings, one dog complaint and various complaints and calls.

E. Update on progress of repair - Doloris Hudson, 4708 328<sup>th</sup> Ave., #95-4-219-351-0750 Building Inspector Tim Popanda has completed a final inspection and released Doloris Hudson from the Raze/Repair Order. All has been completed to his satisfaction.

F. Other reports –

1. Board consensus was the training for Board of Review members will be held on Saturday, September 21 at the town hall beginning at 9 a.m.

2. Clerk reported the Kenosha County Multijurisdictional Committee met on Sept. 4, 2 p.m. It was decided to change the plan reporting year and meeting dates to reflect the calendar year. The year had been May 1 to May 1. Jan. – Dec. will be more relative. There was another change in the designation of storm water basin areas in platted subdivisions which had been assigned a "Non-Farmed Wetland" classification and will now be the same as the associated/adjacent land use classification.

3. Clerk also reported water patrol on Lilly Lake has ended for the year and the Yamaha jet ski has been returned. Total hours, both actual patrol and administrative, for the year are 208. Seven citations were issued. This will likely not qualify us for reimbursement thru the state grant.

4. 60 day notice was received from the bank holding the Letter of Credit for High Street Subdivision. The expiration date is October 17, 2013. Developer Don Schenning was contacted and reports this is under discussion with the bank and the L.C. will be renewed before the expiration date.

5. Chairman said he had a complaint regarding an assessor looking in the windows as he was measuring a home. He contacted the homeowner complaining and the assessment company and believes the issue is resolved.

- **Announcements – none**

- **Correspondence – none**

- **Financial matters:**

A. Purchase approval – none

B. Approve retaining Andrea & Orendorff for the 2013 town audit – Board will take up when we have a letter of understanding and a cost.

C. Resolution 2013--004 – authorizing BMO Harris Bank N.A. road improvement loan – Chairman explained we had previously approved the borrowing but this is resolution names the bank and the 2.5% interest rate. William Glembocki moved approval of Resolution No. 2013-004. Kelly Wilson seconded. Motion carried.

D. Other financial matters – Andrew Lois brought in a copy from the WTA newsletter which was advertising slurry sealing/crack sealing. He suggested the town consider this next year.

E. Financial Report – 2013 – Jan. 1 – August 31 – Andrew Lois moved to accept the Financial Report for the January – September 9<sup>th</sup> 2013 period. Kelly Wilson seconded. Motion carried.

F. Clerk's Report of Disbursements - August 1 – 31, 2013 – William Glembocki moved to accept the report of checks # 23299 thru #23372 issued August 1 – 31 in the amount of \$65,289.77. Kelly Wilson seconded. Motion carried.

- **Adjournment**

Meeting adjourned at 8:45 p.m. on a motion by William Glembocki and second by Andrew Lois.

Respectfully submitted,